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**OFFICE OF SECURITY**

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**2. Counter-Audio Program**



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**a. Compilation and assessment of information on the audio capabilities of foreign intelligence services, the results being furnished to the Special Committee on Technical Surveillance Countermeasures of the N. S. C.**

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d. Standardizing procedures and issuing a manual of operations.

e. Continuing close liaison with representatives of the Special Committee to improve our capabilities and eliminate duplication in research.

3. Security Activities in Connection with the New Building

a. Security planning for the New Headquarters Building at Langley, Virginia, was substantially completed during the period. Numerous recommendations were made concerning security features to be incorporated in the design and construction. The Office of Security also has established requirements for research and development of electronic alarms and the electronic checking of identification badges.

b. Plans were completed for the security protection of the New Building during its construction. These provide for a fence to control access to the site and for a Security Staff and a contract guard force to continually patrol the site and inspect construction material and the structure itself during its construction. Admittance to the site will be only to authorized persons controlled by photographic badges.

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**5. Security Education**

The security indoctrination of all Agency Headquarters personnel was commenced in January 1958 and is continuing. It consists of a talk given twice weekly on the importance and present status of security. Attendance at one session is required of each person at Headquarters with priority given to seniority; [REDACTED] persons have attended to date.

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**6. Office of Security File Consolidation**

Centralization of Agency security files was completed during the period by consolidating the overt and covert files into a single component and adopting a system of open shelf filing in a vault area. The change will result in improved efficiency and security of operations.

**7. Investigative Activities**

During the period the Office of Security received 15,473 requests for investigations. This represents an increase of 3,520 over the preceding period.

**8. Operational Support Activities**

a. Operational support activities on behalf of Agency clandestine operations also increased to 2,576 assignments compared with 2,169 in the preceding period. Following are some noteworthy support activities:

1. A Security representative accompanied Dr. Milton Eisenhower to Central America, serving as liaison officer with Agency stations.

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One paragraph on the survey of the  
diplomatic pouch system was added  
by the SPA/DD/S.

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